

## Westboro Parents' Society

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Westboro Parents' Society Minutes- April 8, 2025

7:30 p.m. School Library

*\*Indicates written report/attachment provided*

### **Attendance**

**Voting Members:** Christan Rasmussen (President), Hilary Schmidt (Vice-President),  
Carrie Bounds (Secretary), Kate Weberg (Treasurer), Allison McColl

**Associate Members:**

**Others:** Shelby Labrecque (Principal), Tracey Prouse (Assistant Principal)

- 1) Call to order at 7:15 p.m.
- 2) Review of Agenda  
Agenda approved as presented.
- 3) Approval of the minutes from March 11, 2025  
Minutes approved as distributed
- 4) Treasurer Report
  - a) Financial Report- *\*see attached*
  - b) We require volunteers to perform our financial audit prior to our May 13<sup>th</sup> AGM
- 5) CRA Update
  - a) Our Special Resolutions were submitted to the Alberta Corporate Registry. They are about a month behind in processing, but Christan has gotten us a contact at the CRA, so we now have our own agent to hopefully help expedite this process.
  - b) The CRA has given us an extension until June 1<sup>st</sup> for the new objectives to be submitted.
- 6) A Look Ahead
  - a) Parent Engagement Evening- April 16<sup>th</sup> and 29<sup>th</sup>
    - Doughnuts and Water for the initial event will be about \$100. We will not need food or beverages for the Q and A evening.
  - b) Hot Lunch
    - Our final Hot Lunch for the year will be May 16<sup>th</sup>. Menu is currently still undecided.
- 7) Open Discussion- none
- 8) Adjourn 7:27 pm

Next Meeting is the AGM on May 13, 2025

# Westboro Parent's Society

# Treasurer Report

April 8, 2025

Date	Withdrawals	Deposits	Balance	Description
Sept 26, 24			\$1.00	Cash Deposit
<b>April 8, 2025</b>			<b>\$1.00</b>	Current <b>Servus Credit Union</b> Common Shares Account
Mar 12, 2025			\$5,661.76	Opening Balance Servus Credit Union
Mar 14, 2025	(\$1,136.00)			Chq #13 - 1524912 Alberta Ltd (Canadian Brewhouse Hot Lunch)
Mar 19, 2025		\$316.18		Muncha Lunch Dep
Mar 20, 2025	(\$25.00)			Chq #14 - Minister of Finance (Special Resolution)
Apr 01, 2025		\$455.78		Muncha Lunch Dep
<b>April 8, 2025</b>			<b>\$5,272.72</b>	Current <b>Servus Credit Union</b> Bank Balance
<b>Apr 08, 2025</b>			<b>\$5,273.72</b>	<b>Total Funds for ALL Accounts</b>
<b>Pending Transactions</b>				
	(\$773.06)			Chq #15 - Family Pizza Hot Lunch
	(\$797.50)			Chq #11 - AB Musical Theatre
			<b>(\$1,570.56)</b>	<b>Sum of Pending Transactions</b>
			<b>\$3,703.16</b>	<b>Working Balance</b>