

Westboro School Council

School Council Minutes - October 8, 2024

6:30 p.m. School Library

**Indicates written report/attachment provided*

Attendance

Parents: Christan Rasmussen (Chair), Hilary Schmidt (Vice-Chair), Carrie Bounds (Secretary), Allison McColl, Christine Cooper, Andrea Thibert, Myla Montillano, Howard Itunchak

School Staff: Shelby Labrecque (Principal), Tracey Prouse (Vice-Principal), Shelbi White (STEPS)

Others:

- 1) Call to order at 6:31 p.m.
- 2) Review of the Agenda
Agenda approved as presented.
- 3) Approval of the minutes from May 22, 2024.
The minutes were approved as distributed.
- 4) New Business: Christan Rasmussen
 - a) What is School Council?
 - School Council is a way for the school administration to collaborate with parents & caregivers to enhance school learning and support the school community
 - Discussions include things like where our school fees go, overview of test results, and updates from teachers on what kids will learn during the year through the curriculum.
 - It is governed by the Education Act and it is required to exist.
 - b) School Council Engagement Grant
 - Every year, Westboro Elementary gets \$500 to go towards student development. Getting parents involved, supportive, and engaged with the students is important to not just them, but to the whole of the school.
 - These activities can come in many forms including purchasing parenting books, hiring guest speakers, paying for courses through ASCA, etc.
 - Last year Dr. Kate Randall came to speak to our parents regarding ADHD and Anxiety.
 - If you have any suggestions of how we can further engage this year, please contact the school.
- 5) EIPS Trustee Report: Trina Boymook
**See attached*
- 6) Administration Report
 - a) Shelby Labreque: Principal
**see attached*
 - b) Tracey Prouse: Vice Principal
 - We would like to officially welcome Shelby Labreque. She will be a valuable asset to Westboro as she advocates hard for our school and for much needed classroom help. We are already enjoying working with her.

Westboro School Council

- Coming into the second school year since the Logos Program left, it is still hard to see empty classrooms, but we are coming up with creative uses for these extra spaces. We are currently turning one of the classrooms into an extra sensory room for all those students that could benefit from it. We are excited to re-build Westboro!
- Despite our smaller numbers, the Terry Fox Run raised over \$1000 this year- so a big congratulations to all those who ran.
- Our new Door Locking Policy on all outer doors has been met with mixed reviews, but unfortunately it is necessary for the safety of everyone.
- The month of September held our first Fire Drill and our first Fire Safety Inspection of the year.
- Bus Buddies are back! The older kids have been stepping up to come out and assist the Kindergarteners with their backpacks while they all patiently wait to exit the busses safely.
- Our Patrol team is also back this year with a record 45 kids signed up! AMA will once again come out to discuss roadside safety with the team.
- We also had the privilege of having a Mental Health Capacity Builder join our school community in the Spring. This is a three-year rotation and we are so grateful to have them on board.
- We have also had consultants come to support our teachers as they prepare for this new curriculum.

c) Teacher Report: Shelbi White (STEPS)

- The Grade 6's came in to our classroom to buddy-read and it was so incredibly successful. Students that are not normally as engaged in reading having been focusing and having a blast. This buddy-read will absolutely be repeated- the kids are loving class and feel so included.
- In music, Courtney Richard has been exploring the world of drums with our kids. Vibrations and sizes and sounds have been so neat to see and so fun to try.
- In addition to teaching STEPS, Courtney has been teaching Dance once a week to the younger grades, Ventriloquism and Drama to Grade 4, Instruments from all over the world (flutes this month) for Grade 5, and Musical Theory for Grade 6.
- Open Discussion-none. Earlier we discussed with new parents about the changes in our school since the Logos Program left, and why it left.

7) Adjourn 7:38pm

Next Meeting is November 19, 2024

Trustee Report
Trina Boymook

Welcome to another school year. I'm excited that you have decided to attend the first school council meeting of the year. School Council meetings is a great way to hear directly from your school principal about what is taking place in the school and to share your thoughts on how we can improve as a school system and build a supportive school environment for all students.

The Board meet August 22 for our first meeting of the 2024-25 school year.

In July the Minister of Education announced one time funding to address higher than expected enrolment growth and unavoidable cost pressures, including inflation. It was anticipated that we would receive \$1.6M of the \$125M. At our August 22 meeting we approved the allocation of these new funds.

The \$1.6 will be targeted at classroom complexity with \$66K going to cover the cost of an EA Capacity Building Pilot (ensuring our educational assistants continue to be trained and up to date on the most effective practices to support complex students) with the remaining being allocated to schools using the newly developed classroom complexity algorithm

The algorithm includes the following factors:

- Provincial Achievement and Diploma Exam Test Results
- Socio-economic factors;
- First Nations, Métis and Inuit self-identified students;
- English as an Additional Language;
- Students in care; and
- Students with non-leveled special education codes and student population size

September 12 we held the groundbreaking ceremony for Sherwood Heights replacement school. Excavating of the new school site began early July. Construction is expected to be completed spring of 2026. As we prepare for the opening of the replacement school, a community survey will be made available mid-October gather thoughts on the name of the replacement school that will see Sherwood Heights and Ecole Campbelltown coming together under one roof.

The Board met today and have approved a motion to direct Administration to develop alternate, potential, calendar options, that are aligned to research, for the 2025/2026 and 2026/2027 school years, for consideration.

Trustee Report
Trina Boymook

Also, directed Administration to create a draft "Collaboration and Professional Time" Administrative Procedure that outlines the utilization of professional development time, develop a calendar survey for stakeholders with accompanying video, and ensure all proposed calendar options maintain the November Break. The survey will be emailed out on October 9 where you will have October 20 to complete. Please take time to complete the survey.

Each September we review Trustee compensation and Trustees will not see any increase in its compensation.

The Board repealed Policy 24 Personal Communication Device after reviewing the amendment to Administrative Procedure to ensure that what was in policy has been properly captured in Administrative Procedure.



School Council Report October 8, 2024

1. Welcome & introduction!

2. Kudos!

a. Thank you to all for coming out to our first School Council meeting of the year! I appreciate the opportunity to work collaboratively together to continue the great work that is happening at WBO making it a great place for our students, families, and staff!

b. Thank you to our 2024-25 School Council & Parent Society Executive for generously volunteering your time to have a positive influence on our school community!

3. Budget/Enrollment

a. Currently our enrollment K to 6, including our STEPS and PLACE class is: 244)

b. Class Configurations (as of October 2, 2024):

PLACE = 11 (Mrs. Perrotta)

STEPS = 13 (Ms. White and Mr. Kryslar)

ECS B Schedule = 31 (Mrs. Wheeler)

Gr. 1 = 22 (Mrs. Gilmore)

Gr. 2 = 25 (Mrs. Cameron & Ms. Reivonen)

Gr. 3 = 31 (Mrs. Komant)

Gr. 4 = 28 (Ms. Lee)

Gr. 5 = 25 (Mrs. Desautels)

Gr. 5 = 27 (Mrs. Gottstein)

Gr. 6 = 31 (Mrs. Witzke)

Music/Fine Arts/Indigenous Studies (Mrs. Richard)
Counsellor (Mrs. Graciano Tuesday, Thursday, and select Fridays)

Classified Staff includes:

PLACE: Mrs. Gerstmar, Mrs. Norton, Mrs. Matyjanka

STEPS: Mrs. Bennefeld, Mrs. Churchill, Mrs. Kristensen, Mrs. Lambert,
Mrs. Meier, Mrs. Reichl, Mrs. Stocks, Mrs. Sutton, Mrs. Tomashewsky

ECS: Mrs. Diaz, Mrs. Carey

Gr. 3: We are in the process of hiring for this position

Gr. 4: Mrs. Oake

Gr. 5: Mrs. Resalat

Library: Mrs. White (Thursday and Friday)

Office Staff: Mrs. Pinto & Mrs. Mepham

Administration:

Assistant Principal: Mrs. Prouse

Principal: Mrs. Labrecque

We continue to look at our Fall Budget to identify areas where changes have occurred in terms of funding and will continue to spend within those parameters with our focus being on supports for students in our classrooms.

4. Library

a. Students are now able to sign books out.

b. We are looking forward to providing leadership opportunities and having gr. 5 and/or 6 students assist with various jobs in the library. As well, we are looking at having Work Experience Students from Salisbury Composite High School volunteer to gain valuable experience working with Mrs. White in the library semester one.

5. **Our focus** this year is based on our School Education Plan.

a. **Goal 1:** By building staff knowledge and skills related to resiliency, students experience enhanced resiliency as demonstrated by effectively navigating

challenges and maintaining a growth mindset which will positively impact academic growth.

- b. **Goal 2:** Through using evidence-based literacy instructional practices, students will demonstrate a positive attitude towards literacy and measurable improvements in their literacy skills.
- c. **Goal 3:** Through using evidence-based numeracy instructional practices, students will demonstrate a positive attitude towards numeracy and measurable improvements in their numeracy skills.
- d. Continuing to **work collaboratively with families**, as well as our community partners, will remain a priority as we know the positive impact this has on student success.

6. Other

- a. **COSC Email Distribution List:** Want to stay in the loop about Committee of School Councils (COSC) updates? It's easier than ever—Communication Services has a [form](#) for COSC members to use so they can subscribe to the group's email distribution list. Principals are encouraged to share this form with their respective school councils. A [QR code](#) is also available. Let your school councils know they can email [Emma Small](#) to unsubscribe from the list.
- b. **Assessment Updates:**
 - The EYE-TA assessment will be used in kindergarten in the fall to capture individual strengths and needs. This early identification tool will be used to assist staff with providing targeted interventions for students. This will be shared with parents/caregivers and used as the first progress report for kindergarten students.
 - As part of Elk Island Public Schools' (EIPS) ongoing efforts to enhance the literacy and numeracy of students in all grade levels, the Division is administering the Government of

Alberta assessments. See graphic below for more details:

	Fall (Sep)	Winter (Jan)	Spring (May/Jun)
Kindergarten	<ul style="list-style-type: none"> EYE-TA 	<ul style="list-style-type: none"> LeNS (Kindergarten) PAST RAN Gov Numeracy Screener (Kindergarten) 	<ul style="list-style-type: none"> EYE-TA (At-Risk Only)
Grade 1	<ul style="list-style-type: none"> PAST RAN LeNS (Grade 1 September) Gov Numeracy Screeners 	<ul style="list-style-type: none"> LeNS (Grade 1 January) CC3 Gov Numeracy Screeners 	<ul style="list-style-type: none"> LeNS (At-Risk Only) CC3 (At-Risk Only) Gov Numeracy Screeners (At-Risk Only)
Grade 2	<ul style="list-style-type: none"> LeNS CC3 Gov Numeracy Screener 	<ul style="list-style-type: none"> LeNS CC3 Gov Numeracy Screener 	<ul style="list-style-type: none"> LeNS (At-Risk Only) CC3 (At-Risk Only) Gov Numeracy Screener (At-Risk Only)
Grade 3	<ul style="list-style-type: none"> CC3 Gov Numeracy Screener 	<ul style="list-style-type: none"> CC3 Gov Numeracy Screener 	<ul style="list-style-type: none"> CC3 (At-Risk Only) Gov Numeracy Screener (At-Risk Only) **SLA's are permanently discontinued
Grade 4 ***GOA Testing Sept 2026			
Grade 5 ***GOA Testing Sept 2026			
Grade 6			<ul style="list-style-type: none"> Provincial Achievement Tests

** Student Learning Assessments will be permanently discontinued and will no longer be available for use.

*** Starting in September 2026, screening assessments in literacy and numeracy for students in Grades 4 and 5 will be introduced. Further information about this requirement will be shared at a future date.

These assessment tools provide the teacher with information to better understand where each student is in a variety of areas including but not limited to, phonological awareness, fluency, letter names and sounds, and the child's ability to read regular words, irregular words, and non-words.

- c. **Read In Week** is from October 7 to 11 with the theme "Reading is for everyone!". Many guest readers and fun activities are being planned so keep your eyes open for more information coming soon!

- d. Our student/parent/teacher **conferences** will be held from 4:00 – 7:00 p.m. on October 23 and 24. More information about how to sign up coming soon!
- e. Our first **Food Bank Drive** of the year will be October 18 – 25. Non-perishable donations in the form of packaged or canned goods, pet food (dogs/cats), formula, baby food, diapers (size 4, 5, & 6 only), feminine hygiene products, toiletries (shampoo, conditioner, toothbrushes, toothpaste, soap, etc.), dish soap, & laundry detergent.
- f. **Linking Generations Grandparent Teacher Program**
We are pleased to share that we will have our Linking Generations Grandparent Program beginning shortly. The volunteers commit to a minimum once a month visit for a duration of 1-2 hours.
- g. **READ Program** Coming Soon!
We are excited to have the Elk Island Public School (EIPS) reading intervention coming to Westboro from November 18 – February 5. This small group intervention, lead by EIPS reading specialists, is used with a select group of grade 2 students to support them in developing their literacy skills. Families with students are candidates for this program will be contacted directly.
- h. **Restorative Practice Implementation Team**
Westboro has been given the opportunity, as part of the Mental Health Flagship Schools project, to participate in the Elk Island Public Schools 2024/25 Restorative Practice Implementation Team. Mrs. Cameron, Mrs. Perotta, Mrs. Prouse, and I will be attending training to support our school community in new and meaningful ways focusing on a preventative, proactive, relational approach that

builds and strengthens welcoming, caring, respectful and safe learning environments.

i. Alternative Calendar Survey

Background

- In September, Superintendent Stoddard presented a report to the Board of Trustees asking them to consider the significant research that highlights the positive impact of teacher collaboration on student achievement.
- Since Elk Island Public Schools' top priority is promoting growth and success for all students, and given the compelling research, the Board of Trustees requested administration explore potential alternative calendar options that embed dedicated time for staff collaboration for the Board to consider.
- The Board also requested a survey be developed to gather feedback from staff and parents/caregivers before the Board makes a decision about the 2025-26 and 2026-27 calendars. The survey and supporting information and resources will be available to and open for feedback from staff and parents/caregivers from October 10 to 21.

Why a change to the calendar?

- Research evidence clearly indicates that ongoing, sustained teacher collaboration is one of the most influential factors accelerating student achievement. As such, the Board is

exploring ways to embed structured and ongoing collaboration time into the Division calendar, and considering stakeholder feedback, before a decision is made.

What are the proposed alternative options?

- Option 1 proposes a one-hour early dismissal every Wednesday, which aligns with a few of our current high school schedules, but would be a new practice for elementary and junior high schools.
- Option 2 suggests a two-hour early dismissal every second Friday, which would be a new approach for all schools. Fridays were considered as an option for families to extend a weekend. As well, students participating in extracurricular activities sometimes leave early on Fridays, so these early dismissals could reduce the amount of time students are away from school.
- In both options, the days chosen are placeholders right now and may change based on feedback.
- The status quo calendar is still an option for the Board to consider, but a survey is not required.

How will my feedback be used?

- All qualitative feedback—what respondents like, identified challenges and possible solutions to challenges—will be provided to the Board of Trustees to support them in their decision making regarding a Division calendar.

- If an alternative calendar is approved, the solutions proposed will be used to support a smooth transition to the new calendar.

Support Requests:

Christmas Concert: Church and equipment rental \$1200; Note: should our coin collection cover these costs we would not require financial support

Alberta Musical Theatre Company's upcoming performance of "Rapunzel" – approximate cost \$1000

Fun in the Sun Day hiring a company to organize, run, and take down the events for the day (www.minilegends.ca) – approximate cost \$800



MEETING MINUTES

Elk Island Public Schools, in-person and virtual meeting

Oct. 2, 2024 | 6:30 p.m.

Committee of
School Councils

In Attendance

SCHOOL COUNCIL EXECUTIVE

Chair: Stephanie Stoddard, Fort Saskatchewan Elementary

Vice-Chair: Michelle Uytterhagen, Fultonvale Elementary Junior High

Secretary: Andrea Brown, École Campbelltown

SCHOOL COUNCIL MEMBERS

Amanda Shand, École Parc Élémentaire
Anne Wasylyshen, Ardrossan Junior Senior High
April Childs, Lakeland Ridge and Salisbury Composite High
Becky Mitchell, Sherwood Heights Junior High
Brian Vick, F.R. Haythorne Junior High
Christan Rasmussen, Westboro Elementary
Deanna Metro, Ardrossan Elementary
Deanna Sievers, SouthPointe School
Jacquie Surgenor Gaglione, Salisbury Composite High
Jennie March, Ardrossan Junior Senior High
Jordana Feist, James Mowat Elementary
Kilby Ritchie, Wes Hosford Elementary
Kim Scott, Sherwood Heights Junior High and Salisbury Composite High
Krista Scott, Bev Facey Community High
Leanna Bechtel, Fort Saskatchewan Christian
Leanne Seelochan, SCA Secondary
Lindsey Heerema, SCA Elementary
Lora Slobodian, Brentwood Elementary
Marco Candia, Woodbridge Farms Elementary

Shelley Wiebe, A.L. Horton Elementary
Tasha Kennedy, SouthPointe School
Tawnia McQueen, Wes Hosford Elementary
Teresa Bladon, Lakeland Ridge
Tom Sunderland, Bev Facey Community High

ELK ISLAND PUBLIC SCHOOLS BOARD OF TRUSTEES

Cathy Allen, Chair
Colleen Holowaychuk, Trustee
Trina Boymook, Trustee

ELK ISLAND PUBLIC SCHOOLS

Sandra Stoddard, Superintendent
Ryan Marshall, Associate Superintendent
Deneen Zielke, ATA Local No. 28 President
Corrie Fletcher, Communication Services
Emma Small, Communication Services

GUEST SPEAKERS

Suzanne Lynch, ASCA Instructor
Shelley Odishaw, ASCA Instructor

CALL TO ORDER

The meeting was called to order at 6:30 p.m.

LAND ACKNOWLEDGEMENT

Past COSC Chair Jacquie Surgenor Gaglione provided the land acknowledgement.

COSC ORGANIZATIONAL MEETING

Past COSC Chair Kendra Roemer was unable to attend the meeting, so past COSC Chair Surgenor Gaglione called the election for the position of Chair for the 2024-25 school year. Stephanie Stoddard was acclaimed Chair. As COSC Chair Stoddard attended virtually, past COSC Chair Surgenor Gaglione continued to run the meeting and called the election for the position of Vice-Chair and Secretary for the 2024-25 school year. Michelle Uytterhagen was acclaimed Vice-Chair and Andrea Brown was acclaimed Secretary.

MOTION | To accept the positions the Chair, Vice-Chair and Secretary as acclaimed.

MOTION CARRIED

COSC PLANNING

For 2024-25, COSC meetings will be held on the first Wednesday of the month—October, November, January, February, March, April and May. Meetings will take place in person and virtually from 6:30 p.m. to 8:30 p.m. During bad weather, meetings may take place entirely virtual.

COSC members also discussed potential agenda topics for the 2024-25 year:

- Advocacy surrounding public education
- Artificial intelligence (AI) in schools
- Mentorship
- Parental engagement
- Pilot projects the Division is exploring
- School council three-year plans
- School fee development
- The public education funding model and three-year weighted moving average

AGENDA

Past COSC Chair Surgenor Gaglione called for additions or deletions to the agenda.

MOTION | The agenda be adopted, as circulated.

MOTION CARRIED

APPROVAL OF MINUTES

Past COSC Chair Surgenor Gaglione called for approval of the May 1, 2024 meeting minutes.

MOTION | The minutes be approved, as circulated.

MOTION CARRIED

New Business

ASCA PRESENTATION: THE WORK OF SCHOOL COUNCIL – Suzanne Lynch, ASCA Instructor and Shelley Odishaw, ASCA Instructor

- Lynch presented while Odishaw shadowed her. Lynch explained the role of the school council is to be the advisory body to school administration and the Board of Trustees.
- Any personal matters must follow the appropriate chain of command—starting with the teacher, then to school administration and then to the Board, if necessary. A more detailed explanation can be found in [Alberta Education's Business Plan](#).
- Communicating is a major aspect of school council—good dialogue goes both ways. Encourage communication with families in your schools through listening, engagement, representation in surveys, providing advice, assisting in class, fundraising and chaperoning.
 - A secondary group must be used to fund your school, which is called a fundraising society. Fundraising cannot be managed by the school council.

- Regarding social media accounts and school councils, share information only and disable or monitor comments. Post helpful links for parents, such as the [Education Act](#).
- Creating an annual school council meeting agenda for framework and goals may also be prudent. Keep the agenda to a one-year limit to make it simple.
- ASCA will be returning in February for another presentation. All EIPS school councils have an ASCA membership for the 2024-25 school year. Feel free to log into the [Members Only section](#) on the ASCA website for presentations, templates and more to help your school council be successful.

Board Report

Board Chair Allen presented the Board Report.

HIGHLIGHTS:

- Board Chair Allen welcomed all attendees to the first COSC meeting of 2024-25. It's the fifth week of the school year, and the summer break feels like ages ago.
- EIPS Facility Services completed great work during the summer. The schools were prime to welcome students and staff back for another year of learning.
- EIPS has a tighter budget this year—in part because there's no additional funding to cover inflationary costs, such as utilities, employee benefits and insurance premiums. EIPS administration continues to monitor the Division's operating and capital reserves, and the Board will make the best budgetary decisions to support student learning.
- During the summer, EIPS received an added \$1.6 million in one-time funding from the province. Of that, \$50,000 was allocated to Next Step, \$66,130 went to the Educational Assistant Capacity Building Project and the remainder was allocated to schools throughout the Division, based on a classroom complexity algorithm to ensure equitable access.
- The Board rescinded Board Policy 24: Personal Communication Devices. The essence of the policy is now reflected in [Administrative Procedure 145: Use of Personal Mobile Devices](#).
- EIPS did not receive funding from the School Construction Accelerator Program announced by Alberta Education. The new schools, replacement schools and new modulars will be most welcomed in Alberta school divisions to address enrolment pressures and ageing infrastructure. EIPS will continue to advocate for its Capital Plan requests. The number one request is a grades 7-12 replacement school for Fort Saskatchewan High and Rudolph Hennig Junior High. The number two request is a replacement school for James Mowat Elementary.
- Students, parents, caregivers, staff and community members will have the opportunity to provide suggestions for the name of the replacement school in Sherwood Park. An online survey will be available this fall. The Board will consider the suggestions and make a motion for the name of the school at the Board Meeting in December.
- The Board reviewed extensive research on the impact collaboration and professional learning have on student achievement. The research clearly demonstrates teacher collaboration enhances collective efficacy, pedagogical practices and student outcomes.
 - Given a key EIPS priority is enhancing growth and success for all students, the Board wants to explore alternative Division calendars that embed formal collaboration time. All EIPS stakeholders will have the opportunity to provide feedback about the possible calendar options. An online survey will be sent to stakeholders in October.
- EIPS will be developing a transition strategy for secondary students relocating to Salisbury Composite High for French Immersion and Lakeland Ridge area students who are redesignated to Bev Facey Community High, effective when the new Sherwood Park replacement school opens in 2026-27. The Division plans to consult with all impacted stakeholders to develop an effective transition plan, starting in fall 2024. Consultations will include working-group meetings, online surveys with staff and school families, student engagements and a public consultation with stakeholders to fine-tune the draft plan. A final transition plan is expected in spring 2025.

ATA Report

ATA Local No. 28 President Deneen Zielke presented the ATA report.

HIGHLIGHTS:

- Zielke said it's been a busy few weeks in classrooms, and everyone seems settled in now. She hoped everyone was heading outdoors and enjoying the fall weather.
- This year, the ATA is focusing on advocating for support from the provincial government to adequately fund public education.
 - Alberta Education has made recent announcements regarding [funding for charter and private schools](#). Both types of schools will receive more taxpayer dollars, which indicates how difficult the ATA's goal will be this year.
 - Zielke emphasized how education provides a level playing field and all children in the province deserve the same opportunities.
 - Zielke is planning to work with other ATA Locals in the area to engage members and send a strong message that spending the least money per student in the country is not acceptable.
- Zielke said if COSC members are interested in supporting the ATA, they can contact her.
- The Local will be welcoming new teachers to the profession at its induction celebration at the Faculty Club of the University of Alberta on November 8. Zielke always looks forward to this event.

For Information

CAREGIVER SERIES UPDATE – Jacquie Surgenor Gaglione, Past COSC Chair

- The [October Caregiver Series](#) schedule is now available.
- Offered through Recovery Alberta, the sessions are informative and valuable.
- Past COSC Chair Surgenor Gaglione encouraged members to review the [October Caregiver Series](#) calendar.

COSC OPERATING PROCEDURES – Jacquie Surgenor Gaglione, Past COSC Chair

- Past COSC Chair Surgenor Gaglione told COSC members they can read through the [COSC Operating Procedures](#), available on the EIPS website. The procedures are informative for members new to COSC but are also a good refresher for returning members.

SCHOOL COUNCIL ENGAGEMENT GRANT – Emma Small, COSC Liaison

- Small outlined the process for how the Division is administering the [Alberta School Council Engagement Grant](#). Every school council is receiving \$500 from Alberta Education to use toward engagement activities. Councils will also receive any unused funds from previous years to use in the 2024-25 school year.
- The first step is for school councils to fill out a contact form. Alberta Education needs this information from EIPS to allocate funds to school councils. The deadline to complete the form is October 25.

COMMENTS AND QUESTIONS

Question: We were told to use our funds up last year. Yet, the grant funds have rolled over again this year?

Answer: Yes. We still encourage school councils to use up their grant funds in the current school year, because we cannot guarantee that the funds will keep being rolled over from year-to-year. Alberta Education may take the funds back if they're not being used.

MEETING ADJOURNED AT 8:34 P.M.

Next COSC Meeting

DATE: Nov. 6, 2024

TIME: 6:30 p.m. to 8:30 p.m.

LOCATION: EIPS Central Services building, boardroom. Also hosted virtually on Zoom.