## Westboro Parents Group Meeting Minutes November 20, 2019

#### Welcome and Introductions:

Called to order 7:52pm (Krystal Gibson).

#### **Present:**

Karry Biri, Matthew Bissett, Amy Churchill, Carla Diduck, Veronica Dierich, Krystal Gibson, Crystal Herbert, Debbie Klita, Mike Lastiwka, Kim Scott, Chantel Werner, Desiree Williams

### Approval of Agenda:

The agenda was amended to have Carla Diduck as presenter for 4.b) Hot Lunch. Amy Churchill moves to accept the amended agenda, Crystal Herbert 2<sup>nd</sup>. All in favour: "Yes."

### **Approval of Minutes from Previous Meeting:**

An amendment in New Business, Item F.) School Request of incorrectly stating "school council" when it was "student council" selling Westboro Warriors swag was noted. Matthew Bissett moves to accept the October 16, 2019, amended minutes, Veronica Dierich 2<sup>nd</sup>. All in favour: "Yes."

### New Business:

### A.) Treasurer Report

Krystal Gibson presented the treasurer report.

Date:	19-Nov-19			
Opening Balance				14,811.30
	Income	Expenses	Subtotal	Balance
Income				
MISC Pay Pal Deposit	104.02			
Hot Lunch \$\$				
Hot Lunch \$\$	2275.90			
	Income Subtotal		4,278.47	
				19,089.77
Expenses				
Booster Juice HL		915.60		
Cobs Bread HL		844.95		
Save On Baseline		12.98		
Wild Wings HL		1,244.59		
Amy Churchill (STYD)		112.91		
Bank Fees		9.50		
	Expense	Subtotal	3,140.53	
Bank Balance				45.040.04
				15,949.24

Crystal Herbert moves to accept the treasurer report as presented, Matthew Bissett 2<sup>nd</sup>. All in favour: "Yes."

## **B.) Hot Lunch**

Carla Diduck presented the following report.

Our October hot lunch (Wild Wing) took place on Friday, October 18<sup>th</sup>. Everything ran smoothly and the new hot lunch protocol was well received by the volunteers.

As we still do not have a program to replace PayPal, Janel, Carla, Jeff and Crystal met one morning to count hot lunch money for the November/December order. Amy showed Carla and Janel how to input the payments into the computer system. Cheques and cash were prepared for deposit.

Our next hot lunch (Papa John's) is taking place this Friday, November 22<sup>nd</sup> and as always, we are looking for a few more volunteers. Anyone who is able to attend can email Janel at <u>westborohotlunches@gmail.com</u>.

Our final hot lunch of 2019 will take place on Friday, December 13<sup>th</sup> (Swiss Chalet).

It was asked why PayPal is being replaced as our payment system. PayPal no longer works with our hot lunch on-line ordering portal. Westboro Parents Group is working very hard to set up a new online payment system process in the near future.

### C.) Shop Til Ya Drop

Karry Biri shared the fall fundraising event went very well! A spring fundraiser is scheduled for Saturday, March 21, 2020, with a different format to be determined. Watch for more information in early 2020.

# **D.) October Bottle Drive**

Debbie Klita reported on the October 23<sup>rd</sup> and 24<sup>th</sup> bottle drive which occurred in conjunction with parent/teacher/student interviews. We received \$198.15 from the bottle depot plus \$101.45 as a cash donation for a total of \$299.60. Thank you to our Westboro families for their support and a special thank you to each of the volunteers who helped with a shift over the 2 evenings!

Please save your empty refundable containers for our next bottle drive fundraiser scheduled for Thursday, January 9, 2020. This bottle drive will run from 8:15am to 3:45pm in front of the school and will also require parent volunteers working various shifts during the day to help make it successful.

# E.) Save on Foods Fundraiser

Kim Scott shared that we have signed up with the Save on Foods Wye Road location (only) for a 5% kickback fundraiser. After you've shopped there, bring your original receipts (no photocopies accepted) into the school office. They are then submitted to the store and we will earn 5% of the total amount of groceries. Please no receipts with lottery, prescription, gift cards or tobacco products on them.

This is an on-going fundraiser for the entire school year. Kim submitted our first set of receipts before the November break and will follow up with the store as to when we receive payment.

### F.) Pancake Breakfast

On the last day before Christmas break, we traditionally host a pancake breakfast in conjunction with pajama day. This year, the school-wide breakfast will be held on Friday, December 20<sup>th</sup> and a separate breakfast will be coordinated with Mrs. Becigneul for our KR students on Thursday, December 19<sup>th</sup>.

Four parents have joined the committee to organize and run the event – Jeff and Tracy Dickey, Crystal Herbert and Andrea Thibert. They will have their first meeting this Friday to start the planning process.

For the fifth year in a row, Trouw Nutrition (formerly Hi-Pro Feeds) has committed \$300 towards the purchase of sausages and we are very grateful for their continued support which greatly helps keep our expenses down!

### **G.)** Treasurer Position Open

As per the Westboro Parents Group Bylaws Article III, Section C, Item 2 (<u>https://www.westboroelementary.ca/download/131911</u>), the open position of Treasurer can be filled at a general meeting.

Karry Biri moves to nominate Desiree Williams to the position of Westboro Parents Group Treasurer for the remainder of the 2019-2020 term, Crystal Herbert 2<sup>nd</sup>. All in favour: "Yes."

### H.) School Request

There was no school request.

# I.) Open Questions

There were no open questions.

Next Meeting Date: Wednesday, January 22, 2020 at 7:30 pm

Adjournment: Matthew Bissett moves to adjourn at 8:23 pm.