Westboro Parents Group Meeting Minutes October 16, 2019

Welcome and Introductions:

Called to order 7:34pm (Kim Scott).

Present:

Karry Biri, Matthew Bissett, Amy Churchill, Bernie Hansen, Crystal Herbert, Debbie Klita, Mike Lastiwka, Theresa Mackenzie, Kim Scott

Approval of Agenda:

The agenda was amended to have Crystal Herbert as presenter for 4.b) Hot Lunch. Amy Churchill moves to accept the amended agenda, Karry Biri 2nd. All in favour: "Yes."

Approval of Minutes from Previous Meeting:

An amendment in "New Business Item B) Shop Til Ya Drop" of an incorrect contact email address was noted. Amy Churchill moves to accept the September 18, 2019, amended minutes, Crystal Herbert 2nd. All in favour: "Yes."

New Business:

A.) Treasurer Report

Kim Scott presented the treasurer report on behalf of Krystal Gibson.

Westboro Parent Group Trea			December	
Date:	October, 15 2019			
Opening Balance				14,864.94
	Income	Expenses	Subtotal	Balance
Income				
Hot Lunch Funds (pending)	2275.90			
Hot Lunch Funds (pending)	1,898.55			
	Income S	ubtotal	4,174.45	
				19,039.3
Expenses				
JS Staff Appreciation Post its		50.14		
Save on Baseline (pending)		12.98		
Cobs (pending)		844.95		
Booster Juice (pending)		915.60		
Bank Balance	Expense S	Subtotal	1,823.67	
Built Builtine				17,215.72

Pending indicates items that haven't gone in or come out but it was either deposited or a cheque was written.

Karry Biri moves to accept the treasurer report, Crystal Herbert 2nd. All in favour: "Yes."

B.) Hot Lunch

Crystal Herbert presented the following report on behalf of the hot lunch committee.

Our first hot lunch of the school year was a success. Booster Juice and Cobs were both great vendors to work with.

Our next hot lunch (Wild Wing) is this Friday, October 18th.

After a discussion with Krystal, Kim and Debbie regarding hot lunch protocol, it was determined that all concession/left over food will be sent to the office for distribution to families in need. Moving forward, volunteers will need to purchase any items that they would like to eat. Janel and Carla are making a poster to display on hot lunch days that will go over hot lunch protocol and volunteer procedures.

The school website has been updated to show Janel and Heidi as the contacts for hot lunch.

A list of students who are celiac has also been received. Carla will handle and distribute lunches to these students.

Hot Lunch ordering is now open for November (Papa John's) and December (Swiss Chalet). It will remain open until Friday, October 25th, 2019. Payments will need to be made by cash or cheque as we are still in the process of changing over to the new online payment system.

We are looking forward to another great year of Hot Lunches!

It was asked if the hot lunch program is for profit or cost recovery. Costs involved in the hot lunch program are tallied from what is supplied by the vendor that month as well as the groceries purchased at Save On Foods.

C.) Shop Til Ya Drop

Karry Biri shared the fall fundraising event will be happening over 2 days:
Friday, October 18, 2019 from 4:00 to 8:00pm;
Saturday, October 19, 2019 from 11:00am to 3:00pm.
At this point in time, we have 19 vendors who have booked 27 tables (some are for Saturday only). Mrs. White will be running the Scholastic Book Fair for a portion of both days. There will be popcorn for sale and the silent auction will

close at 2pm on Saturday. If you are able to volunteer to help with clean up, please contact Karry at <u>westboroshoptillyadrop@gmail.com</u>.

D.) Bottle Drive

Debbie Klita shared that the first bottle drive of the year will be occurring on Wednesday, October 23rd and Thursday, October 24th, in conjunction with parent/teacher/student interviews from 4-7pm. Please save your empty refundable containers and bring them with you to the school. All proceeds go towards Westboro Parents Group sponsored activities such as bussing on December 10th Christmas concert rehearsal day, December 20th pancake breakfast and the January 22nd Alberta Opera assembly.

If you are able to volunteer on either evening to help handle the donations, please contact Debbie through email at <u>westboroparents@gmail.com</u> or on Facebook at <u>https://www.facebook.com/groups/WestboroParents</u>.

E.) Spirit Wear

Amy Churchill is organizing a spirit wear order this year and will be working with Vanessa from Creative Promotional Marketing. She has worked with the school before and is looking forward to helping with our spirit wear. Items to be offered are 2 different t-shirts (everyday or Pro Team), 2 different hoodies (everyday or everyday zip-up), toques, water bottles and possibly socks. If minimum orders are not received, money will be returned to parents. Creative creates an online ordering link which will be open from November 15th – 25th to ensure delivery before the Christmas break.

F.) School Request

There was no school request.

Mike Lastiwka shared the following information about things happening in our school.

On parent/teacher/student interview nights, our student council will be selling Westboro Warriors swag to help build school spirit.

At the beginning of the school year, students were issued the Westboro Warrior challenge. Every time a student displayed "Warrior" qualities, they brought a marble to the office to fill a jar and once the jar got filled, there was going to be a great surprise. The challenge has been accomplished and a school-wide field trip was their surprise. Our entire school will be attending a Sherwood Park Crusaders hockey game on Wednesday, November 6th. Way to go Westboro Warriors!!

Some Division 1 teachers are working on building up their classroom lending libraries. Parents are welcome to talk to their teachers if they wish to donate books to their classrooms.

G.) Open Questions

Will we be having volleyball and basketball teams again? Volleyball team tryouts have begun and the season runs from October until the tournament in late November/early December. Tryouts were only open to grade 6 students this year due to the change in format of the tournament. Chantel Werner, Margo Komant and a student teacher from last year are the staff coaching our students. Basketball season will start in January and will hopefully be open to both grade 5 and 6 students but that will also depend on this year's tournament format.

Does our school have intramurals? They may possibly start after November break.

If the budget is favourable, would more educational assistants be able to be hired? Yes.

What literacy support is Erin Tomkins providing this year? Erin is providing support in 3 different ways. Students in 1R and 2R have been divided into 3 groups and each school day for 3 blocks, she directly teaches reading to one of these groups. She also provides teacher support in classrooms as well as doing the 6-8 week level language intervention program with individual students.

Next Meeting Date:	Wednesday, November 20, 2019 at 7:30 pm
Adjournment:	The meeting was adjourned by consensus at 8:20 pm.