## Westboro Parents Group Meeting Minutes March 14, 2019

### **Welcome and Introductions:**

Called to order 6:02pm (Krystal Gibson).

#### **Present:**

Janeen Bielby, Karry Biri, Matthew Bissett, Amy Churchill, Krystal Gibson, Debbie Klita, Margo Komant, Mike Lastiwka, Jordana Penney, Kim Scott, Georgina Traxel

### **Approval of Agenda:**

The agenda was amended for Debbie Klita to present item 4.b) and to add Matthew Bisset to present Bottle Drive as item 4.f). Karry Biri moves to accept the amended agenda, Matthew Bissett 2<sup>nd</sup>. The amended agenda was approved by consensus.

### **Approval of Minutes from Previous Meeting:**

Janeen Bielby moves to accept the minutes from January 17, 2019, Amy Churchill 2<sup>nd</sup>. All in favour: "Yes."

### New Business:

#### A.) Treasurer Report

Matthew Bissett shared the treasurer reports for February and March 2019.

Westboro Parents Group Treasurer R	leport				Westboro Parents Group Treasurer R	eport			
Date:	26-Feb-19				Date:	14-Mar-19			
Opening Balance - as of Jan 31, 2019				\$29,203.99					620 262 77
		-			Opening Balance - as of Feb 28, 2019				\$29,262.77
	Income	Expenses	Subtotal	<u>Balance</u>		Income	Expenses	Subtotal	Balance
Income	4004.75				Income				
Penny Carnival	\$884.75								
Anticipated Income for Instruments	L				Anticipated Income for Instruments	L			
					Anticipated income for instruments				
	1.00								
	Income Subt	otal	\$884.75			Income Subt	otal	\$0.00	
								40.00	
Projected Bank Balance After Anticip	ated Income			\$30,088.74	Projected Bank Balance After Anticip	ated Income			\$29,262.77
Completed Expenses - Before Jan-31					Completed Expenses - Before Feb-28				
Alberta Opera		\$997.50			Penny Carnival		\$72.19		
Pancake Breakfast		\$18.38			Penny Carnival		\$28.28		
Save-On-Foods		\$731.14			Hot Lunch (Cobbs)		\$722.00		
Hot Lunch (Little Caesars)		\$1,125.21			Bank Fees		\$3.50		
Bank Fees		\$3.50							
Completed Expense Subtotal			\$2,875.73				l	4000.07	
		22,073.73		Completed Expense Subtotal		1	\$825.97		
Projected Bank Balance as of Feb 25, 2019			\$30,088.74	Projected Bank Balance as of Mar 13, 2019			\$29,262.77		
Outstanding Liabilities		4045.15			Outstanding Liabilities				
DJ Deposit - Family Dance		\$215.46			DJ Deposit - Family Dance		\$215.46		
Hot Lunch (Cobbs)		\$722.00			Hot Lunch (Papa Johns)		\$798.21		
Penny Carnival		\$72.19 \$28.28			Westboro Elementary		\$200.00		
Penny Carnival					Penny Carnival - Held in Trust		\$784.28		
Penny Carnival - Held in Trust		\$784.28							
	Outstanding	Total		\$1,822.21		Outstanding	Total		\$1,997.95
Final Projected Bank Balance				\$28,266.53	Final Projected Bank Balance				\$27,264.82

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It was asked if the full \$200 was spent for the literacy night. The total amount actually spent was over the amount allocated.

Janeen Bielby moves to accept the treasurer reports as presented, Jordana Penney 2<sup>nd</sup>. All in favour: "Yes."

# **B.) Hot Lunch**

Debbie Klita presented on behalf of Heidi Finch. Vendors have been booked for this year's remaining dates. Friday, May 24<sup>th</sup> will be Papa Johns and Monday, June 17 will be Wild Wing. The committee is working on a possible bonus hot lunch in May so watch for more details to come. Vendors are now being organized for next year's hot lunch options.

It was asked if parents request more hot lunch dates. Amy Churchill answered yes, the request is often made but we do not have enough parent volunteers to be able to do this.

# C.) Spring Shop Til Ya Drop

Karry Biri is organizing this spring fundraiser event happening in the school gym on Saturday, April 6 from 10am to 4pm. Admission is free and donations to the food bank are gratefully accepted. Karry has 20 vendors so far and things are going well.

### **D.)** Family Dance

Jordana Penney shared planning details about the family dance scheduled for Friday, April 12<sup>th</sup>. The DJ and photo booth have been booked and she is looking for more volunteers to help organize the event before and on the day. Donations for the gift basket raffle and small silent auction are now being accepted at school but can also be dropped off during next week's parent-teacher-student interview nights.

# E.) ASCA Conference & AGM

Krystal shared the Alberta School Councils Association (ASCA) Annual Conference and AGM is happening the last weekend of April in Edmonton. Elk Island Public Schools is once again sponsoring up to 12 parents representatives from our district to attend. As current chair of Westboro School Council, Krystal will be one of the names put forward for a board-sponsored registration. It was discussed if additional Westboro parents were interested in attending and if this could be funded by Westboro Parents Group. The registration fee for the full 3 day event is about \$400. Kim Scott, Georgina Traxel and Karry Biri put forward their names for consideration. Karry Biri moves to allocate up to \$1000 to send up to 3 parent representatives to the Alberta School Councils Association Conference and AGM in April on behalf of Westboro School Council, Amy Churchill 2<sup>nd</sup>. All in favour: "Yes."

# **F.) Bottle Drive**

Matthew suggested a date be picked for the proposed bottle drive fundraiser in order to help reach the amount needed to purchase the new barred instruments for our music room. Krystal has been working with Mike Lastiwka and the date has just recently been set for Tuesday, May 21<sup>st</sup> from 9am to 4pm at the school. Volunteers will be needed so watch for more details to come.

## G.) Open Questions

There were no open questions.

Next Meeting Date:	Wednesday, April 24, 2019 at 6:30 pm
<u>Adjournment:</u>	Karry Biri moves to adjourn at 6:27 pm.