

**Westboro Parents' Group AGM
Meeting Minutes
May 18 , 2016**

Welcome and Introductions:

Called to order 7:54 pm (Jacquie Surgenor)

Present:

Matt Matheson, Colleen Alpern, Bernie Hansen, Krystal Gibson, Wendy Malboeuf, Leah Hesson, Debbie Klita, Amy Churchill, Crystal Herbert, Lynda Miller, Heather Wieler, Tanya Fisher

Approval of Agenda:

The agenda was amended to change I) to “Coffee Mornings” J) to “Staff Gifts,” and add K) “Elections.” Crystal Herbert moves to approve the amended agenda, Krystal Gibson 2nd . All in favour: “Yes.”

Approval of Minutes from Previous Meeting:

Amy Churchill moves to accept the minutes, Krystal Gibson 2nd . All in favour: “Yes”

New Business:

A.) Treasurers Report (see attached report)

Westboro Parent Group Treasurer Report - 2014-15				
Date: 10-Sep-15				
Opening Balance				15,991.88
	Income	Expenses	Subtotal	Balance
Income				
Hot Lunch	23,126.13			
Grade 6 Farewell	1,653.70			
STYD	3,033.05			
Magazines	1,451.00			
Family Dance	8,344.45			
Pancake Breakfast	534.90			
Playground	41,671.10			
Paypal	0.12			
			Income Subtotal	79,814.45
				95,806.33
Expenses				
Hot Lunch		16,233.49		
Grade6Farewell		1,841.11		
AGM		106.96		
Magazines		293.57		
Family Dance		2,813.22		
Pancake Breakfast		450.19		
Playground		9,360.77		
Bank fees/supplies		135.76		
Saffron		100.00		
Kiss and Cry		51.40		
In Memory of Jocelyn		100.00		
Bylaws		19.00		
Staff Parting Gifts		256.14		
Swimming/Bussing		2,390.05		
Alberta Opera		813.75		
Speech Comp Basket		77.64		
Freezies		91.29		
Winter Party		99.80		
receipts 2013-14		87.74		
			Expense Subtotal	35,321.88
Bank Balance				60,484.45

Debbie Klita, Peter Klita, and Amy Churchill did an audit and signed off on it after a few notes and adjustments.

Heather Wieler moves to accept the treasurer's report. Debbie Klita 2nd.

All in favour: "Yes."

B.) Playground Update

Jacque is going to post the link to the blog in Facebook again. She has also contacted the contributors to the playground and everyone is really excited to see the playground once it's in.

C.) School Request

There are no requests at this time.

D.) Staff Appreciation

The Staff Appreciation luncheon is on Monday, June 6th in the library. Jacque explained that Parents' Group and the Logos program work closely together to put on teacher luncheons, with Logos sponsoring the Christmas luncheon and Parents' Group sponsoring the one in June.

E.) Fundraising

i. Hot Dog/Hot Lunch

Volunteers are still needed to help with hot dog lunch on June 9th!

Leah Hesson shared the projected schedule for next year's hot lunch dates:

Friday	Sep. 23 rd	(KR)
Friday	Oct. 14 th	(KR)
Thursday	Oct. 27 th	(KL)
Friday	Nov. 25 th	(KL)
Friday	Dec. 9 th	(KR)
Friday	Jan. 20 th	(KL) Crazy Hair/Crazy Bread
Friday	Feb. 3 rd	(KL)
Friday	Feb. 24 th	(KR)
Friday	Mar. 17 th	(neither)
Thursday	Apr. 13 th	(KL)
Friday	May 5 th	(KR)
Thursday	May 25 th	(KL)
Friday	June 9 th	(KR)

There are 13 hot lunch dates next year. We had 17 this year.

The committee is looking for feedback on favorite hot lunches as well as new ideas. Leah will also post on Facebook. At the meeting it was stated that the Booster Juice smoothies are a hit but not the food. Tracy Dickey is going to join the lunch committee next year and we are very happy to have her!! We'd also like to say a HUGE thank-you to Amy and Leah for all their hard work in organizing the hot lunch program. We are so thankful for you ladies and appreciate all you do!

ii. Fundraising Ideas/Discussion

We recapped fundraisers Westboro has done and talked about a couple new possibilities:

- Perogies and Sausage
- Shop Til' Ya Drop
- Family Dance and Silent Auction
- Farm to School
- Oil Kings
- Bombshell Bronzed
- Evergreen Greenhouses
- Gift Cards – fun script
- Boston Pizza

We decided to take a break from Oil Kings next year and opted not to add on Gift Cards and Evergreen Greenhouses. We will look into doing a ladies night out through Bombshell Bronzed. Colleen will add reminders about handing in Boston Pizza receipts in the newsletter next year and we will post reminders on Facebook as well.

F.) Family Dance

Krystal has been given lots of great reports on the dance this year once again! Good job Krystal! The photo booth was a huge hit. Westboro made \$3500 profit from the evening. Way to go!

G.) Fridge for Kitchen

Jacque looked into the cost of replacing the fridge in the kitchen. She was given two quotes by her rep at The Brick:

- \$560 for a Haier 18 Cu Ft Fridge – there were only 12 left when she spoke with her on Monday and they are not getting any more in ** shows out of stock on website as of Wed night
- \$640 for a 18 Cu Ft Frigidaire – lots of supply and it is one they regularly carry
- Delivery would be \$40 (instead of \$90) and would include removal of the old fridge, GST would be added on

The cost of the fridge will be split with the school. Amy Churchill moves that parents' group contribute up to \$375 towards the purchase of a new fridge for the kitchen. Krystal Gibson 2nd. All in favour: "Yes."

H). Open Questions

No questions.

I). Coffee Mornings

Veronica is not able to head up the coffee mornings next year, so if someone else wants to coordinate and keep them going next year please let us know.

J). Staff Gifts

It was discussed and decided to keep the current gift protocol for staff that are leaving. Staff that have been with the school for 2 years or less receive flowers and a card from Parents' Group. Staff that have been at the school longer receive a gift in the \$25-\$50 range

K). Elections

Debbie Klita will step into the position of Secretary, Heather Wieler will move into Vice Chair, Krystal Gibson will stay on as treasurer and Jacquie Surgenor will continue on as Chair. Amy Churchill moves that for the 2016-2017 school year, Jacquie Surgenor continues to serve as Chair, Heather Wieler serves as Vice Chair, Debbie Klita serves as Secretary and Krystal Gibson serves as treasurer, for Parents' Group. Crystal Herbert 2nd. All in favour: "Yes."

Next Meeting Date: September 21, 2016 at 6:30 pm.

Adjournment: Crystal Herbert moves to adjourn at 8:31 pm.