# Westboro Parents' Group Meeting Minutes April 19, 2017

#### **Welcome and Introductions:**

Called to order 7:49pm (Jacquie Surgenor).

## **Present:**

Colleen Alpern, Amy Churchill, Jeff Dickey, Krystal Gibson, Leah Hesson, Sandra Hryhirchuk, Debbie Klita, Matt Matheson, Jacquie Surgenor, Heather Wieler

## **Approval of Agenda:**

The agenda was amended to add School Dance as Item 4(e) and to renumber the remaining items. Amy Churchill moves to approve the amended agenda, Krystal Gibson  $2^{nd}$ . All in favour: "Yes."

## **Approval of Minutes from Previous Meeting:**

Amy Churchill moves to accept the minutes from March 15, 2017, Krystal Gibson 2<sup>nd</sup>. All in favour: "Yes."

#### **New Business:**

## A.) Treasurer Report

Krystal Gibson shared the treasurer report from March 2017.

Westboro Parent Group Tr	t .	March	-	
Date:	18-Apr-17			
Opening Balance				19,791.64
	Income	Expenses	Subtotal	Balance
Income				
raffle and dance donation	212.00			
remaining oil kings money	295			
Pay Pal deposit	4,700			
	Income S	ubtotal	5,207.00	24,998.6
				24,990.0
Expenses				
#1512 Quizno hot lunch		796.79		
#1513 Hot Lunch Supplies		87.37		
#1514 Gift to Patti		73.44		
#1507 EMJHC Oil Kings		50.00		
#1515 Hot Lunch Items		152.51		
#1510 reimburse parking		46.00		
#1509 Office Supplies		64.03		
#1516 DJ Dance		242.46		
#1518 Booster Juice	1	638.14		
#1517 Photo Booth Dance		157.5		
#1520 Allocation to Library		4641.75		
1519 Bussing for Swimming		2000		
Bank Fees	L	10.5	Acres - Commission	
	Expense	Subtotal	8,960.49	
Bank Balance				16,038.1
				10,000.1

Amy Churchill moves to accept the treasurer's report, Heather Wieler 2<sup>nd</sup>. All in favour: "Yes."

## B.) Hot Lunch / Hot Dog Days

Leah Hesson shared the hot lunch ordering portal will open on May 1<sup>st</sup> for the last 2 hot lunches of the school year. May 25 will be from OPA and June 9 will be from Nitza's Pizza.

The Hot Lunch Committee is also ready to pilot the "Donate a Lunch" option during this last ordering portal. Users will be able to make a financial donation towards the cost of a hot lunch or choose to access this fund for a student in need. The use of this donation option will remain confidential.

Hot lunch dates have been approved for the 2017-2018 school year with the first scheduled on September 29 from Wild Wing. There will be slightly fewer dates than there were this year.

Wild Wing restaurant is a community-oriented business and will give 10% directly back to Westboro Parents Group for every restaurant bill marked with "Westboro," so we encourage parents who eat there to indicate Westboro on their receipts and we thank them for their support.

# C.) Sensory Garden/Courtyard Project Update

Jacquie Surgenor shared information from a very successful first planning meeting about this project.

## Key points were:

- This spring, the railroad ties will be cleaned out. The date for this is Saturday, June 3 starting at 10am (or Saturday, June 10 in case of rain on the 3<sup>rd</sup>). They will be looking for about 15 volunteers to help with this phase of the project. Unfortunately, children will not be allowed on the worksite due to safety considerations.
- It was discussed about reaching out to Sherwood Park Elks for support as well.
- Over the winter (2017-2018), teachers and staff will do projects with students to create items for the courtyard and garden.
- Planting and decorating will begin spring 2018.

Some other ideas that came out during the meeting were:

- A rock garden possibly decorated with rocks celebrating Canada's 150<sup>th</sup> birthday
- An Aboriginal healing garden –with Elder Wilson's assistance

• An area for the Logos program

#### **D.**) 2017-2018 Fundraising

Jacquie Surgenor opened the discussion for what types of fundraising Westboro Parents' Group would consider committing to during the next school year. It was agreed to take a year off from the Oil Kings. The Farm to School and Stawnichy's fundrasisers will occur again with delivery scheduled before Thanksgiving. The Shop Til Ya Drop event in October will occur for another year. The list of fundraisers will be finalized at the Annual General Meeting in May.

Many of the current parents' group volunteers have coordinated events and projects for several years and are ready to step back after guiding and training replacements. Other fundraising events, such as the annual family dance and silent auction, will require new volunteers to come forward if they are to continue next year. Please contact Westboro Parents' Group at <a href="westboroparents@gmail.com">westboroparents@gmail.com</a> if you are interested in helping to organize these fundraising events.

#### E.) School Dance

The family dance and silent auction is happening at the school this Friday, April 21<sup>st</sup> and the theme is "Heroes". Krystal Gibson and Amy Churchill displayed the fingerprint art projects that every class prepared as a silent auction item. Thank you so very much to Krystal and Amy for organizing and executing almost all of these special pieces of art and thanks to all the staff for their support and every student for their cooperation!

## F.) School Request

There are no school requests at this time.

# G.) Open Questions

It was asked if anything can be done about the playground rubber surface which is softening and breaking down in some areas. Photographs of these concerns have been forwarded to Strathcona County for their follow-up as the rubber surface has a 5-year guarantee.

It was asked if grades 4, 5 and 6 students could have swim lessons through the school like the grade 1, 2 and 3 classes do. Concerns with this from a school perspective are costs and loss of instructional time. Another issue will be school divisions being unable to introduce new fees under the Bill 1 regulations. Colleen will discuss the request with staff for their input.

Next year, due to low interest for both participation and payment, the grade 4 classes will not be offered a ski trip and grades 5 and 6 will have 1 ski trip instead of 2.

The dance committee asked if more folding tables could be purchased to replace the older full-length tables belonging to Parents' Group. Heather Wieler moves to allocate up to \$1400 for the purchase of 25 new folding tables and gift the non-folding tables as appropriate, Debbie Klita 2<sup>nd</sup>. All in favour: "Yes."

Amy Churchill has volunteered to arrange refreshments for next month's meeting. Heather Wieler moves to allocate \$150 for the purchase of refreshments for the May 24 Annual General Meeting, Krystal Gibson 2<sup>nd</sup>. All in favour: "Yes."

**Next Meeting Date:** May 24, 2017 at 6:30 pm Annual General Meeting

**Adjournment:** Krystal moves to adjourn at 8:30 pm.